

Through its two bureaus, the Division of Engineering and Buildings (DEB) administers the Commonwealth's capital outlay program and operates approximately 6.5 million square feet of state-owned facilities and properties at the seat of government.

DEB's Bureau of Capital Outlay Management (BCOM) provides support to the Director of DEB in his legislatively-mandated role as the Building Official for construction on state property. Specifically, BCOM reviews and approves building plans and specifications for compliance with the Virginia Uniform Statewide Building Code and other technical and procurement requirements. BCOM also provides project cost review services to assist the Department of Planning and Budget and the General Assembly with the capital budgeting process.

DEB's Bureau of Facilities Management (BFM) provides building management, operation, maintenance, security, construction, and renovation services for executive, legislative and judicial agencies located in DGS-managed facilities. BFM also provides over 7,000 parking spaces proximate to Capitol Square through its parking program.

SAVINGS AND COST AVOIDANCE

- BCOM's centralized staff of professional architects and engineers provide cost-effective review services to other state agencies, reducing the overhead from otherwise having numerous agency-based review groups. In addition, BCOM's cost review division provides valuable oversight of statewide capital project methods and costs, ensuring the prudent expenditure of the Commonwealth's capital funds.
- DGS leverages the Commonwealth's buying power as the central manager of state



Ninth Street Office Building, currently under renovation.

facilities in the Capitol Square Complex, providing cost effective and efficient services.

- BFM offers statewide contracts that are readily available to public entities to use for needed services related to design and construction. Centralizing the administration of these contracts within BFM results in statewide savings of agency resources.

OPERATIONAL EFFECTIVENESS AND CUSTOMER-FOCUSED SERVICE

- In FY 2014, DGS began renovation of the Ninth Street Office Building adjacent to Capitol Square. Once complete, this historic facility will support operations critical to the seat of state government.
- BCOM processed 4,007 project submittals in FY 2014, including:
 - 431 Building Permits
 - 320 Certificates of Use & Occupancy
 - 287 Temporary Structure and Special Use Permits
- BCOM conducted four Construction and Professional Services Manual (CPSM) training seminars and three Virginia Construction Contracting Officer (VCCO) seminars in FY 2014.
- BCOM provided cost review recommendations on 94 Capital Budget Requests in FY 2014.

- In FY 2014, BFM completed several complex projects in facilities in and around Capitol Square, including critical repairs to the Division of Consolidated Laboratory Services, the Monroe Building plaza, the Library of Virginia façade and plaza, and renovation of the Main Street Centre Fire Alarm. In addition, BFM provided project management services for projects outside of DGS, such as the Department of Veterans Services' Sitter Barfoot Expansion and infrastructure repairs at Fort Monroe. Finally, BFM provided _ and continues to provide _ ongoing assistance to Norfolk State University with its capital outlay program.
- DEB managed the transition of office space and of the Governor's Executive Mansion between the outgoing and incoming administrations. This work included the set-up and operation of temporary transition office space and the relocation into permanent office space for the Governor, Lieutenant Governor, and Attorney General. DEB also served as project manager for the Gubernatorial Inauguration on January 11, 2014.
- BFM expanded the Pre-Qualified Small Business Contractors List to encompass more statewide entities.
- Working closely with the Division of Capitol Police, DEB issued approximately 100 permits in FY 2014 for the use of Capitol Square.
- DGS parking services continues to provide spaces to state employees working at the seat of government at a cost significantly below market rates.
- BFM provides highly-rated customer service to its tenant agencies through its electronic work order system, ensuring quick turn-around and effective communication.
- BFM project management has begun planning necessary renovations to ensure the integrity of Monroe's tomb, a National Historic Landmark, and the Washington Monument (Equestrian Statue), both included on the National Register of Historic Places.
- BFM worked closely with the Capitol



Square Preservation Council on a thorough update to the Capitol Square Landscape Master Plan. This plan provides guidance on how to optimally develop and maintain the Square to best enhance its historic stature.

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